SERVICE LEARNING DOCUMENTATION

Student Information

Student Name:____________________________________ Student ID#__________________________
School:____________Date of Birth:____________ Yr of Graduation:_______ Male □ Female □
Curriculum Area: □ Arts, Humanities, Communications & Media  □ Health & Human Services
□ Business & Marketing  □ Engineering Technology, Science & Math

Organization Information

Organization:_______________________________________________ Dept.___________________________
Address:___________________________________________________City/State/Zip____________________
Description of service to be performed_____________________________________________________
_____________________________________________________________________________________

Verifying Information

<table>
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<tr>
<th>Date of Service</th>
<th>Hours Served</th>
<th>Signature of Authorized Supervisor</th>
<th>Date of Service</th>
<th>Hours of Service</th>
<th>Signature of Authorized Supervisor</th>
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Evaluation of Student’s Work: □ Unsatisfactory  □ Satisfactory  □ Exceptional
Comments____________________________________________________________________________________
__________________________________________________________________________________________

Verified by Site Contact – Please Print Name ____________________________________________ Site Contact Signature __________________________
Site Contact:______________________________________ Phone:___________________________________
If contacted, this individual can verify student’s hours.

Student / Teacher

I verify that I have completed the above documented service and understand that I must also complete the Reflection requirement in order to fulfill the service learning requirement for high school graduation.

____________________________________________________Date:__________________________
Student Signature

____________________________________________________Date:__________________________
Teacher Signature -over-
Reflection

“When people reflect in everyday life, they pause to review, ponder, contemplate, analyze or evaluate an experience or information. This ability to reflect gives people the freedom, power, and responsibility to continually choose or adjust the direction of their lives.”

James Toole, M.A. and Pamela Toole, Ph.D.
Reflection as a Tool for Turning Service Experiences into Learning Experiences

Student Name: ____________________________ ID# ___________________

1. What did you observe during your service learning activity that made an impact on you?
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

2. How did you feel about it? What did it make you think about?
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

3. How was this activity similar or different from other educational activities?
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

4. What did you learn?
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

5. How does this connect to what you are studying in your classes?
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

6. Based on what you have learned, in what areas do you need to grow and make an extra effort?
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________